



Creighton School Division No. 111

Policy Name:	Report Cards
Policy Type:	Students
Number:	214
Date Approved:	May 21, 2014
Legal Reference:	<i>The Education Act, 1995: Section 175, 227</i>

The Board of Education believes that one important responsibility of teachers is the regular reporting of the progress of each student to parents and guardians.

Guidelines:

1. Formal reporting to parents shall occur at least three times for Grades K - 6, and four times a year for Grades 7-12.

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ADMINISTRATIVE PROCEDURES

1. Formal reporting requires that:
 - (a) Reports to parents shall include but are not restricted to a formal report cards. Portfolios, anecdotal records and direct student participation are seen as valid components of the reporting process.
 - (b) An opportunity for formal parent- teacher interviews shall be provided at least twice in a school year.
 - (c) Creighton Community School shall inform parents, the School Community Council and the Director of Education of the dates and times of report card / parent interview days.