



CREIGHTON SCHOOL DIVISION No. 111

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Creighton School Division Return to School Plan 2021- 2022 School Year

August 26th, 2021

Division plans will evolve as required by emerging health risk assessments.

INTENDED AUDIENCE:

This document is intended for Creighton School Division personnel for preparation of school in the fall of 2021. This includes: Trustees, human resources personnel, in-school administrators, special services support, and community school personnel. See Attached Administrative Procedure (adapted from Horizon School Division) for further details.

SAFE ATTENDANCE

Illness Care:

Students and staff who are sick are advised to stay home. Not all symptoms of illness need to be subject to this requirement, see below for common symptoms.

All parents, guardians, students, and staff who are confirmed to be COVID-19 positive and/or under mandatory self-isolation must not enter the school. Students and staff can return to school once they are cleared by public health. Teachers should have two weeks of planning ready as they will not be able to enter the school. Students will be able to work from home if they are quarantined. Parents can communicate with the school by digital means while they are isolating.

Administrative procedure 5.12.1.1 outlines the appropriate measures staff must take when a student presents with the symptoms out lined on the Saskatchewan Government COVID-19 website. <https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus>

Some common symptoms are:

- Fever
- Cough
- Headache
- Muscle and/or joint aches and pains
- Sore throat
- Chills
- Runny nose
- Nasal congestion
- Conjunctivitis
- Dizziness
- Fatigue
- Nausea/vomiting
- Diarrhea
- Loss of appetite
- Loss of sense of taste or smell
- Shortness of breath
- Difficulty breathing

Administrative procedure 5.12.1.1 outlines that staff interacting with students who present with symptoms will be required to wear a procedural/surgical mask and eye protection during all interactions, which will be provided by the division, and the student will remain isolated in the office cubical until a parent or guardian can pick them up. Once the student leaves, custodians will disinfect the isolation room, items that cannot be disinfected will be removed and stored in a sealed container for a minimum of three days.

Hygiene:

Proper hand hygiene practices for staff and children will be promoted through direct instruction and placement of posters and reminders. Practices must include using soap and water when hands are soiled and hand sanitizer when visibly clean. Although general use containers will be available, where possible, students and staff should have their own hand sanitizer. The use of hand sanitizer with young children will be supervised.

Here is a link to the Government of Canada hand washing guide:

<https://www.canada.ca/content/dam/phac-aspc/documents/services/publications/diseases-conditions/coronavirus/covid-19-handwashing/covid-19-handwashing-eng.pdf>

When students should wash their hands	When staff should wash their hands
<ul style="list-style-type: none">• Before and after any transitions within the school setting (e.g. to another classroom, indoor-outdoor transitions)• Whenever hands are visibly dirty• After using the washroom• Before eating and drinking• After sneezing or coughing into hands• After playing outside	<ul style="list-style-type: none">• Before and after any transitions within the school setting (e.g. to another classroom, indoor-outdoor transitions)• Whenever hands are visibly dirty• After using the washroom• Before eating and drinking• After sneezing or coughing into hands• Before handling food or assisting students with eating• After contact with body fluids (i.e., runny noses, spit, vomit, blood)• After cleaning tasks• After removing gloves• After handling garbage

Hand sanitizer must be approved by Health Canada (DIN or NPN number) and listed as effective for use against COVID-19 (per Health Canada website).

Limiting Physical Contact:

There will be no guidelines for physical distancing of student's or staff. Masks will be required to be worn by all elementary staff and students while indoors. Masks are required in all common areas in the high school.

School Day Structure:

The School day Structure will essentially remain as it was before restrictions were put in place with the only exception being recess and lunch for grades 1-6 which will continue to be staggered.

Intensive Support

Any staff working on a one-on-one bases with a child under 12 that has difficulty using appropriate PPE, will be required to wear a medical grade face mask, as well as eye protection.

Transportation

Masking will be required by all students and staff on busses. Cleaning and disinfection will remain the same on busses. The Pre-K to grade 3, grades 4-6, and high school bus cohorts will remain the same. There may be some latitude for moving student to ride with siblings if it can be accommodated.

Instruction:

Full Saskatchewan curriculum will be taught by teachers.
We have developed three interim plans for the upcoming school year that focus on Mental Health and Well-being, Reading, and Learning Response developed from the Provincial Education Plans.

Assessment:

Provincial Exams will be optional for the 2021-22 school year, this means that students will write their grade 12 teachers' exams for English, Math, and Science.

Mental Health Supports

Our school counselors will be facilitating student needs as normal with distancing protocols in place. We understand that many students may be having a difficult time during this period of uncertainty and our counselors and school community staff will be there to provide support as necessary. Further mental health and wellbeing support can be found on the Government of Saskatchewan website:

<https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus>

Any staff that require extra support can contact:

Healthline 811 (All Staff)

Creighton Health Centre - Provincial Building

298 - 1st Street East

PO Box: 219, Creighton, S0P 0A0

phone: (306) 688-8620, fax: (306) 688-8629

Website Address:

www.mcrha.sk.ca/facilities/#creighton

STF members can contact: Member and Family Assistance Program (STF members)
1-833-485-4245

Sports and Fitness Activities

At this time regular activities will resume.

Extra-Curricular Activities and Field Trips

At this time regular activities will resume. Travel to communities will be determined by case rates and are subject to cancellation based on any outbreaks in our community or the communities the team is travelling to. In addition to division specific consideration, coaches should familiarize themselves with the SHSAA guidelines surrounding return to school sport found here:

https://cdn1.sportngin.com/attachments/document/068c-2502611/Considerations_for_Return_to_School_Sport.pdf#_ga=2.100306780.370322402.1629819561-1374042590.1629819559

Nutrition Program

Our canteen and food programs will resume normal operation with added sanitation and hygiene. There will be no restrictions on which students can stay for lunch.

Vaccinations

Staff assume the shared responsibility of assisting one another in maintaining healthy and safe workplaces. Staff are encouraged to avail themselves of all Ministry of Health recommended vaccinations. Staff are encouraged to discuss the efficacy of recommended vaccinations with their physician. Anyone turning 12 this year and older is currently eligible for vaccines.

Rapid Testing

Rapid tests will be made available for staff to use.

Contact Tracing and Quarantining

We will continue to collaborate and work closely with public health to address the needs of the school. When cases are identified in the school, we will be notified by public health and communicate with staff, students, and parents as directed by public health. Contact tracing will continue to occur, and unvaccinated close contacts may be directed to self-isolate as deemed appropriate by public health.

STUDENTS OUT SCHOOL

Creighton SD will have no distance learning option this year except for what was available pre-pandemic. Information on distance learning options for High School student is contained in the student handbook.

COVID-19

Background

On June 9, 2020, the Government of Saskatchewan announced that in-classroom learning will resume for the 2020-21 school year. To help school divisions prepare for the return of students and staff, provincial guidelines have been developed to inform local planning. This procedure has been created to ensure a safe return to the workplace for all staff. These protocols will continue to be adjusted as necessary following the direction of the Chief Medical Health Officer of Saskatchewan.

Procedures

1. General Guidelines

- 1.1 When practical, physical distancing between individuals should be maintained. If this is not possible, other measures should be used, such as self-monitoring of personal health.
- 1.2 Proper hand hygiene is expected from all employees. Practices include using soap and water when hands are soiled and hand sanitizer when visibly clean. Cough and sneeze into your elbow and avoid touching your face, mouth, nose and eyes.
- 1.3 Employees are encouraged to bring their own hand sanitizer for personal use to supplement what the school division will be providing.
- 1.4 Except when in close contact with a sick student, masks and eye protection are not required. However, if an employee feels more comfortable wearing a mask while at work, they are permitted to bring their own.
- 1.5 Employees shall limit physical contact throughout the school day and avoid close greetings such as handshakes.
- 1.6 Employees are expected to keep workspaces clean and free from clutter.
- 1.7 Employees are expected to keep their own desk space clean and sanitized. Disinfectants will be provided by the school division.
- 1.8 Sharing food, drinks or other personal items is to be avoided.
- 1.9 Employees shall not enter private residences or provide personal transportation to students.
- 1.10 Employees shall avoid unnecessary travel.

2. Guidelines for Illness (Staff)

- 3.1 All employees are expected to self-monitor for COVID-19 symptoms. It is recommended employees use the online Saskatchewan COVID-19 Self-Assessment Tool at <https://public.ehealthsask.ca/sites/COVID-19/>.

Common symptoms include:

- Fever
- Cough
- Headache
- Muscle and/or joint aches and pains
- Sore throat
- Chills
- Runny nose
- Nasal congestion
- Conjunctivitis
- Dizziness
- Fatigue
- Nausea/vomiting
- Diarrhea
- Loss of appetite
- Loss of sense of taste or smell
- Shortness of breath
- Difficulty breathing

- 3.1 If an employee has symptoms of COVID-19 illness they are to stay home. The employee must request their absence using the normal process established at the school level and enter the absence into Aesop. If the employee does not have sufficient sick leave, they are to contact the Superintendent of Human Resources for direction.
- 3.1 If an employee has symptoms unrelated to COVID-19 they are to report to work.
- 3.1 If an employee feels well but is at a high risk of severe illness from COVID-19 the employee is to contact their principal/supervisor and the Superintendent of Human Resources.

3. Guidelines for Illness (Student)

- 3.1 If a student is found to be presenting with the common symptoms of COVID-19 (see 2.1):
- The staff member that first identifies the symptoms must maintain appropriate distancing of themselves and others and contact school administration immediately.
 - School administration, while wearing appropriate medical masks and eye protection is to escort the student to the isolated cubical in the main office of the school.

- In a respectful manner that protects the privacy of the student; and,
 - In a manner that is as safe as possible for the staff members and other students and staff.
- In all interactions with the student, staff members shall
 - Maintain physical distancing from the student as much as possible
 - Wear a medical mask and face shield;
 - Avoid contact with the student's respiratory secretions;
 - Provide the student with a face shield and request the student to wear it;
 - Provide the student with a face mask, if the student is not wearing one, and request the student to wear it provided the student is not in respiratory distress;
 - Wash their hands adequately with soap and water or use hand sanitizer before and after attending to the student; and,
 - Dispose of disposable PPE and arrange for non-disposable PPE (i.e., face shield) to be cleaned and disinfected.
- Parents or guardians should be contacted immediately to pick up their child and instructed to call 811 as soon as possible.
- Any office staff that is required to be in close distance to the student must wear appropriate medial masks and eye protection. This equipment will be provided by the school.
- Custodians will be contacted to sanitize the area the student was working in before it was known they had symptoms. Any materials that the student was using must be removed and isolated in a plastic bag for at least three days.
- After parents have taken the student home, custodians are to sanitize the room completely following the sanitation guidelines.
- If a case of COVID-19 is confirmed by the Saskatchewan Health Authority (SHA), the Director or designate will arrange for any other steps that may be required by SHA Public Health.
- Any and all communications regarding the student or further action that might need to be taken by the staff, students, or school must be done only by or with the approval of the Director or designate in consultation with Public Health.

4. Public Health Order

- 3.1 All employees will follow the directives outlined in the most recent Public Health Order available at www.saskatchewan.ca/coronavirus.
 - 3.1.1 Employees that have been identified by a Medical Health Officer as **having COVID-19** shall immediately go into mandatory self-isolation until such time as the Medical Health Officer determines that they no longer pose a public health threat;
 - 3.1.2 Employees that have been identified by a Medical Health Officer as a **close contact of a person or persons with COVID-19** shall go into mandatory self-isolation for 14 days from the date of last having been exposed to COVID-19;
 - 3.1.3 Employees that have **traveled internationally** shall go into mandatory self-isolation for 14 days from date of arrival back into Canada;
 - 3.1.4 Employees **who are household members or contacts of a person with COVID-19** shall immediately go into self-isolation for 14 days and call Healthline 811 if they become symptomatic.

5. Additional Health Supports

- 4.1 Healthline 811 (All Staff)
- 4.2 Member and Family Assistance Program (STF members) 1-833-485-4245

6. Guidelines for Work Refusal Due to COVID-19

- 5.1 Section 3-31 of *The Saskatchewan Employment Act* states that an employee may refuse to perform any particular act or series of acts at a place of employment if the employee has reasonable grounds to believe that the act or series of acts is unusually dangerous to the employee's health or safety or the health or safety of any other person at the placement of employment until:
 - 5.1.1 Sufficient steps have been taken to satisfy the employee otherwise; or
 - 5.1.2 The occupational health committee has investigated the matter and advised the employee otherwise.
- 5.2 An employee's right to refuse to perform work as a result of COVID-19 will be contingent upon factors including (but not limited to) the following:

- 5.2.1 the state of the COVID-19 situation in the employee's particular community and workplace at the time the refusal to work is being exercised;
 - 5.2.2 the age and health of the specific employee;
 - 5.2.3 the type of workplace where the employee usually performs their functions;
 - 5.2.4 the specific field of work and their normal duties or tasks;
 - 5.2.5 the measures adopted by the Prairie South Schools to prevent the transmission of COVID-19, including workplace hygiene and personal protective equipment (PPE), where applicable;
 - 5.2.6 whether or not an employee has been diagnosed with COVID-19;
 - 5.2.7 whether the employee or the circumstances fall in one of the legislative exceptions to the right to refuse unsafe work; and
 - 5.2.8 any other factually relevant considerations in assessing whether there is a hazard, a risk or a danger.
- 5.3 If an employee has reasonable grounds to believe they have been asked to perform an unusually dangerous act, the employee shall notify their principal/supervisor, the applicable Superintendent of School Operations and the Superintendent of Human Resources.
- 5.4 Following notification, the school OHS committee will investigate the concern and communicate the decision to the above noted central office staff.

Reference: Re-Open Saskatchewan: A plan to re-open the provincial economy updated June 16, 2020
Primary and Secondary Educational Institution Guidelines June 18, 2020
The Saskatchewan Employment Act
AP 159 Health and Safety
AP 160 Student and Staff Safety
AP 164 Communicable Diseases
AP 403 Duty to Accommodate

June 23, 2020