



## Creighton School Division No. 111

**Policy Name:** Admission of Resident Students  
**Policy Type:** Students  
Number: 201  
Date Approved: May 21, 2014  
Legal Reference: *The Education Act, 1995*: Section, 141, 142, 146

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The Board of Education (the Board) believes in providing a clear admission protocol for all students resident in the Division.

Resident as defined in *The Education Act, 1995*: Section 173(1):

*"Resident means a person whose place of residence is inside the boundaries of the school division in which the person seeks or is provided with educational services."*

### **Guidelines:**

1. Every resident person who has attained the age of six years but has not attained the age of 22 years has the right to attend Creighton School Division and to receive instruction which is in alignment with his or her educational achievement in courses of study approved by the Board.

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## **ADMINISTRATIVE PROCEDURES**

1. Subject to terms and conditions contained in *The Education Act, 1995*, no school official shall deprive or attempt to deprive a student of access to services approved and provided by the Board.
2. When a student enrolls in Creighton Community School for the first time, the principal shall require the student to submit documentation verifying age. The following documents may be used:
  - (a) Birth Certificate,
  - (b) Baptismal Certificate,
  - (c) Passport,
  - (d) Saskatchewan Health Services Card or equivalent.
3. The principal shall normally be responsible for the decision on the admission of students to school. In consideration of the general interests of the Division, in exceptional circumstances the final decision may revert to the Director of Education.
4. Principals shall be authorized to assess, collect, and record such information as is required for the admission of students to school. Furthermore, it shall be the responsibility of the parent/guardian to submit information as may be required by the principal.
5. In those cases where appropriate instruction cannot be provided within the Division, at the discretion of Board the required services may be obtained from agencies outside the Division.